



GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: <http://www.GSAAdvantage.gov>.

Schedule for Environmental Services

Federal Supply Group: 899 **Class:** F999

Contract Number: GS-10F-076AA

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contract Period: January 21, 2013 to January 20, 2018

Contractor: AdvantaClean Commercial Services Group
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Huntersville, NC 28078-6819

Business Size: Small Business

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AdvantaClean Commercial Services Group is a full service Emergency Response and Restoration Company, providing a full range of environmental remediation and mitigation services to reduce the impact of an unplanned event leading to property damage and unhealthy buildings. Our national footprint allows for faster response times and the most cost-effective restoration. Our services include:

Emergency Disaster Response

Natural Disasters and unplanned events can happen at any time leaving behind a wake of environmental and structural health risks. Not having the right team of experienced professionals and resources to immediately assess, monitor, and properly advise you can compound the damage and the repair costs.

AdvantaClean's 24/7/265 emergency call center provides high quality customer service with scheduling, dispatching, logistics and project support.

Our professional team of first responders can be onsite within 24 hours to quickly assess the scope of the damage and will provide instruction to onsite government personnel. The scope of the damage and the recommendations from our assessment will be provided to the designated facility contact for actionable items.

Upon facility requests to execute the actionable items, AdvantaClean will mobilize our staff and equipment to the site to perform the work.

AdvantaClean provides daily reporting during the mitigation and a full report including photos and work completed that are available to the appropriate government personnel.

Water Damage Mitigation

Water damaged buildings require an immediate response. For a hospital, municipal building, school, or similar structure, floodwaters also mean one powerful truth: your building is closed to potential health risks such as mold and structural deterioration until the damage is remediated.

We anticipate the urgent need for speed and competence when restoring a building that has been affected by flooding of any type. To this end, we provide our clients with 24-hour emergency service, fast response, and some of the most capable disaster restoration contractors in the industry.

Water Damage Mitigation Services Include:

- Water removal and extraction services
- Structural drying and dehumidification
- Deodorization and anti-microbial treatments
- Moisture control and mapping
- Contents cleaning and restoration
- Document drying



Environmental Remediation

Mold growth of any type inside a building is unhealthy.

In addition to the health risks, mold also leads to significant damage to everything it grows on, and can even lead to serious structural damage.

Experience, commitment to training, and access to resources to get the job done right is critically important when your facility is on the line.

Mold Services Include:

- Indoor air quality testing
- Complete mold remediation services
- Selective demolition
- Structural drying and humidity control
- Soda and dry ice blasting
- Removal and disposal of contaminated materials

Fire and Smoke Damage Recovery

Fire disasters, large or small, can be devastating and present a host of unfortunate circumstances. Most fires leave a small portion of your building charred and destroyed, and a much larger portion damaged by soot, water and odor. With the immediate action of AdvantaClean's First Responders, our professionals can assess fire damage problems, incorporate all necessary services and quickly mobilize the necessary staff and equipment to mitigate the environmental impacts from any fire or smoke loss. Through latest technology and industry standards, AdvantaClean can eliminate the odors and repair the damages left behind.

Fire/Smoke Services Include:

- Smoke odor removal
- Sanitation and air purification
- Inventory and removal of damaged property
- Selective demolition
- Complete content and structural cleaning
- Secure storage
- Water extraction and drying



Document Recovery

When floods and fires occur, they can impact more than just the structure itself. The irreplaceable materials, sensitive documents, files, medical records, x-rays, legal records, etc, are water, fire and smoke damaged as well. AdvantaClean's experienced staff, timely response, and industry leading techniques can prevent further deterioration of important documents.

Document recovery services include:

- Fast onsite assessments
- Stabilization of damaged documents
- Inventory and labeling
- Identify and expedite emergency items for recovery
- Complete freeze drying services
- HIPAA and confidentiality policies followed on every project
- Timed document destruction



CUSTOMER INFORMATION:

- 1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:** 899-8-899-8RC
- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**
- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic only
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** An additional 1% volume discount on single orders over \$300,000.
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$2,500
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor



- 11d. **Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
- 12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. **Payment address(es):** Same as company address
- 15. **Warranty provision:** Contractor’s standard commercial warranty.
- 16. **Export Packing Charges (if applicable):** N/A
- 17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. **Terms and conditions of installation (if applicable):** N/A
- 20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
- 21. **List of service and distribution points (if applicable):** N/A
- 22. **List of participating dealers (if applicable):** N/A
- 23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.)** The EIT standards can be found at: www.Section508.gov/.
- 25. **Data Universal Numbering System (DUNS) number:** 835498064
- 26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered



Labor Categories:

Labor Category	Hourly Price (Inclusive IFF)
Account Clerk	\$34.82
Senior Project Manager	\$114.14
Project Manager	\$80.28
Supervisor	\$66.74
Technician	\$61.90
Project Administrator / Administrative Support	\$42.56
Accounting Manager	\$46.43

ODC's:

Support Products:	Unit of Issue:	Awarded Price
Antimicrobial Disinfectant	Per Gallon	\$41.09
Air Mover	Daily	\$24.18
Air Mover Axial Fan	Daily	\$31.92
Portable Extractor	Daily	\$82.22
LGR Dehumidifier Small	Daily	\$77.38
LGR Dehumidifier Large	Daily	\$111.23
Extraction Truck	Daily	\$1,114.28
Negative Air Scrubber	Daily	\$116.07
HEPA Vacuum	Daily	\$67.71
Trailer	Daily	\$72.54
Infrared Camera	Daily	\$96.73
RH Meters	Per Sample	\$48.36



SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No.
Admin Support	01020 - Administrative Assistant	2005-2391
Account Clerk	01011 -Accounting Clerk I	2005-2391
Technician	23370 – General Maintenance Worker	2005-2391

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.



Labor Category Descriptions:

Senior Project Manager

Position Description:

The Senior Project Manager is responsible to effectively manage multiple or large complex projects through development, procurement, start-up and completion. Provide direction and oversight to a project team including quality assurance, productions planning, purchasing and cost accounting; secure and coordinate the services of support organizations including legal, finance, manufacturing, sales and field service. Project scope will be large projects typically for industrial or health care facilities.

Responsibilities

- Define project scope, goals and deliverables that support project requirements and business goals in collaboration with senior management and stakeholders.
- Develop full-scale project plans and associated communications documents.
- Internal Management of core project team and assigned engineering and third party resources to accomplish stated project objectives on-time and within budget.
- Effectively communicate project expectations to team members and stakeholders in a timely and clear fashion.
- Plan and schedule project timelines and milestones using appropriate tools.
- Identify and manage project dependencies and critical path.
- Represent business as single-point contact for the project's customer, with respect to technical, commercial, schedule, and develop and negotiate proposals for supplemental work and changes of project scope.
- Continuously monitor the project for signs of existing or potential problems and take the lead role to solve or preclude the problem from developing. This may take the form of adding resources, negotiating a change with the customer, revising the plan, development of contingency plans, etc. as deemed appropriate.
- Determine and assess need for additional staff and/or consultants and make the appropriate recruitments as necessary during project cycle.
- Prepare and issue progress reports and presentation to customers and management.
- Coordinate/Conduct periodic review meetings of projects in process for business leadership.
- Coach, mentor, motivate and supervise project team members, and influence them to take positive action and accountability for their assigned work.
- Managing any contractual claims through to a speedy conclusion that is satisfactory to all parties.
- Assist and sign off on the development and completion of estimates in relation to specific projects.
- Implement and maintain the project quality plan on projects assigned.
- Maintain regular liaison with the internal / external stakeholders.
- Control of project procurement and approval of purchasing.
- Ensure that safety measures and systems are implemented on projects in accordance with company procedures.

Experience:

- BA or BS Degree
- 10 years



Project Manager

Position Description:

The role of the Project Manager is to plan, execute, and finalize projects according to strict deadlines and within budget. This includes acquiring resources and coordinating the efforts of team members and third-party testing firms or consultants in order to deliver projects according to plan. The Project Manager will also define the project's objectives and oversee quality control throughout its life cycle.

Responsibilities:

- Direct and manage project development from beginning to end.
- Define project scope, goals and deliverables that support business goals in collaboration with senior management and stakeholders.
- Develop full-scale project plans and associated communications documents.
- Effectively communicate project expectations to team members and stakeholders in a timely and clear fashion.
- Liaise with project stakeholders on an ongoing basis.
- Estimate the resources and participants needed to achieve project goals.
- Draft and submit budget proposals, and recommend subsequent budget changes where necessary.
- Where required, negotiate with other department managers for the acquisition of required personnel from within the company.
- Determine and assess need for additional staff and/or consultants and make the appropriate recruitments if necessary during project cycle.
- Set and continually manage project expectations with team members and other stakeholders.
- Delegate tasks and responsibilities to appropriate personnel.
- Identify and resolve issues and conflicts within the project team.
- Identify and manage project dependencies and critical path.
- Plan and schedule project timelines and milestones using appropriate tools.
- Track project milestones and deliverables.
- Develop and deliver progress reports, proposals, requirements documentation, and presentations.
- Determine the frequency and content of status reports from the project team, analyze results, and troubleshoot problem areas.
- Proactively manage changes in project scope, identify potential crises, and devise contingency plans.
- Define project success criteria and disseminate them to involved parties throughout project life cycle.
- Coach, mentor, motivate and supervise project team members, and influence them to take positive action and accountability for their assigned work.
- Build, develop, and grow any business relationships vital to the success of the project.

Experience:

- BA or BS Degree
- 5 years



Supervisor

Position Description:

Under the direction and assignments of the Program Manager the Superior's role is to plan, execute, and finalize a project according to strict deadlines and within budget.

Responsibilities:

- Facilitate the communication and ensuring effective coordination of projects between Project Managers, contractors, and clients
- Responsible for coordinating/scheduling overall project assignments
- Create and maintain project schedules using appropriate software/spreadsheets
- Ensure leadership team is aware of urgent issues related to scheduling, technician performance, and client needs
- Acquire and maintain appropriate training and licenses to perform company duties
- Responsible for completion of the contract, purchase orders, change orders and project tasks.
- Generate professional, thorough, technically correct reports with minimal support/assistance
- Demonstrate ability to take appropriate corrective actions on customer complaints
- Supervises work of field technicians and checks completed work for accuracy
- Ensure proper training of all staff prior to assigning staff to a project (site orientations)
- Clearly communicate all job requirements to technicians
- Constantly monitor and coordinate onsite technicians
- Develop and maintain a proficient level of knowledge of regulatory compliance issues commonly associated with the occupational safety and health and/or environmental fields
- Possess and demonstrate capability of using sound judgment to recognize, and implement appropriate course of action for, opportunities to enhance project performance
- Conduct technician interviews
- Special projects as needed

Experience:

- High School Diploma
- 4 years



Technician

Position Description:

The Technician's job is to perform a variety of basic hands on tasks. They must be in good physical condition as they will be required to perform manual tasks within conditions that are sometimes less than ideal, such as outdoors during inclement winter.

Responsibilities:

- Perform onsite tasks as instructed by supervisor
- Report any onsite damage or abuse of property, maintenance concerns, and any fire or safety hazards to supervisors
- Create the necessary remediation systems and ensure that the job sites are set up as desired, they might have to perform light construction work.
- Clean and store all equipment and supplies.
- Set up infectious control measures
- Knowledge of residential and commercial construction techniques.
- Microbial remediation certification (applicable per state).
- Ability to work within confined areas, properly using protective clothing, respirator and operating standard environmental field equipment.
- Ability to follow industry safety standards and supervisor directions to ensure effective task and work order completion.
- Attend and complete periodic safety training courses
- Attend and complete periodic compliance courses
- Strong client service demeanor with the capability to execute field assignments to meet company and client standards.
- Able to correctly assess and manage communication opportunities within team and during client interaction.
- Ability to work effectively within changing organizational environment.
- Reliability and actively seeking solutions to work challenges is required.
- Pass medical clearance, background check and drug testing per project as conditions of employment.

Experience:

- High School Diploma
- 2 years



Project Administrator/Administrative Support

Position Description:

Project administrators assist in the preparation, reporting and analysis of assigned business projects under the supervision of a project manager. Responsibilities of a project administrator include assisting in administrative functions of project-related assignments including overall planning, tracking and documentation of one or several projects from the project proposal phase to the project closeout. Projects are typically outlined with specific guidelines to be followed.

Responsibilities:

- The Administrative Assistant would provide field administrative support services
- Assembles and summarizes facts in connection with business matters.
- Prepares and maintains continuous updates of reports and spreadsheets (department metrics, etc.)
- General administrative support (e.g. expense processing, travel scheduling, meeting organizing).
- Responsible for scheduling and preparing agenda for regular and special project meetings, organizing and tracking multiple projects, securing requested information and for compiling reports and studies.
- Material involvement in development and active management of global department budget.
- Materially involved with the organization of meetings, associated logistics, organization and dissemination of applicable information.
- Keep commitments; keep others informed of work progress, timetables and issues.
- Address problems and issues constructively to find acceptable and practical solutions.
- All actions require extreme level of confidentiality and accuracy.

Experience:

- High School Diploma
- 2 years



Accounting Manager

Position Description:

The Accounting Manager (AM) serves as the primary business contact for the client and is responsible for client satisfaction and is responsible for project budget delivery. The AM is expected to consistently provide excellent customer service to accounts, as well as represent client needs and goals within the organization to ensure quality. In addition, the AM should build relationships with clients to encourage new and repeat business opportunities.

Responsibilities:

- Responsible for all client communications, conflict resolution, and compliance on client deliverables and revenue.
- Reviews all major deliverables (i.e. strategic brief, function spec, tech spec, etc.) to ensure quality standards and client expectations are met.
- Ensures that client issues are dealt with in an efficient manner, informing the Business office or Director of Operations of any problems that may arise.
- Owns the contract and contract renewals for new work for an existing client.
- Approves Change Orders and invoices, and is responsible for payment collections.
- Works closely with the project team in order to maintain a continuous knowledge of project status in order to identify potential issues and/or opportunities within or related to the project.
- Ensures that all processes and procedures are completed, quality standards are met, and that projects are profitable.
- Reviews and approves Prevailing Wages upon initial project submission and approves Certified Payroll when required per project
- Aware and in pursuit of opportunities for account growth and new business, involving the National Accounts and operations team
- Communicates the client's goals and represent the client's interests to the team.
- Provides regular two-way communication between the client and field team, to provide strong team representation and set proper client expectations.
- Provides written reports and documentation when required by clients for project execution
- Understanding of company capabilities and service, and effectively communicates all offerings to the client.
- Reports to the Director of Operations, providing regular input on all account activity, including status and call reports on a weekly basis.

Experience:

- BA or BS Degree
- 3 years



Account Clerk

Position Description:

The Account Clerk (AC) serves as plays a dual function role with interaction in the business office as well as field operations. The AC reports to the Director of Finance and is responsible for providing financial, administrative and clerical services. This includes processing and monitoring payments and expenditures and preparing and monitoring the payroll system. The AC also supports the Account Manager and project field team with providing project charters, project budget analysis, vendor selection and approval, contract support, and certified payroll. Providing these services in an effective and efficient manner will ensure that finances and field operations have a line of communication.

Responsibilities:

The AC performs a variety of support tasks with the finance department including:

- Verifying the accuracy of invoices and other accounting documents or records.
- Update and maintain accounting journals, ledgers and other records detailing financial business transactions (e.g., disbursements, expense vouchers, receipts, accounts payable). Enters data into computer system using defined computer programs (SAP)
- Compile data and prepare a variety of reports.
- External vendor or customer document management
- Investigates questionable data and recommends actions to resolve discrepancies.

The AC performs a variety of support tasks with the operations department including:

- Vendor selection assistance and approvals
- Contract reviews
- Jobsite material orders

Experience:

- High School Diploma
- 2 years